Enter Commodities in Venue Program – Quantified Commodities / Venue Manager

Objective

Enter Commodities / Quantified Commodities in a Venue Program, capturing quantities, rental dates and space where they are required.
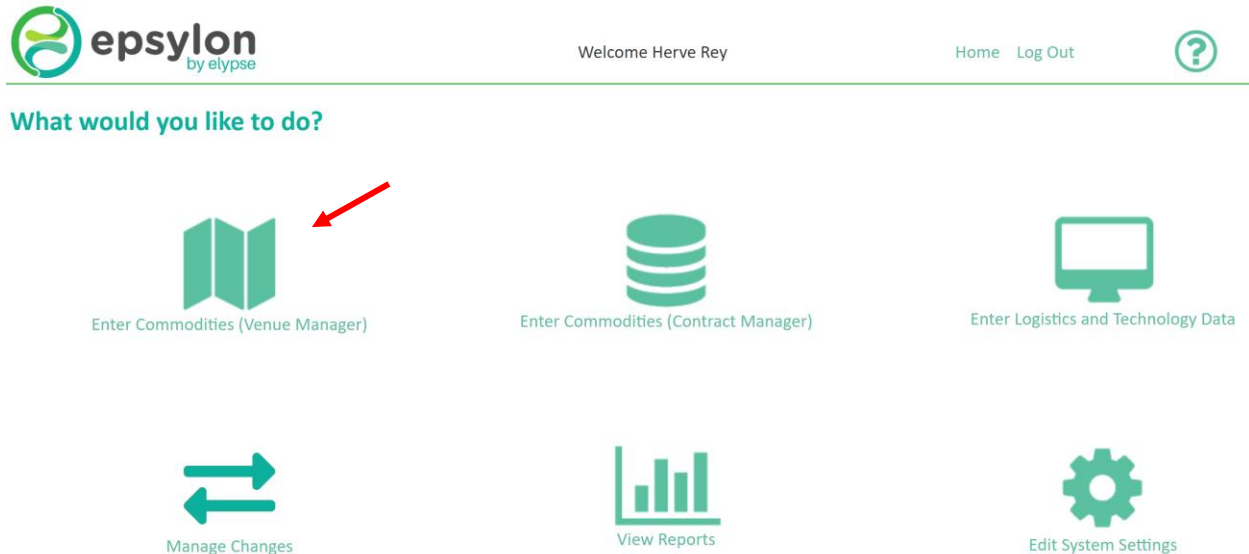This functionality is enabled before the initiation of a formal change control process (venue freeze – See "Create and modify Venues").

This task is to be executed by the Venue Manager.

Procedure

Follow these steps to Enter Commodities/Quantified Commodities, acting as a Venue Manager:

➢ From the main menu go to Enter Commodities (Venue Manager)

➢ From the dropdown menus, choose the Venue and the Functional space to enter commodities

➢ Choose the type of commodities to enter in the Venue Program (Quantified or Priced Commodities) – Quantified Commodities for this current example
➢ Click on Add New Quantified on the Space line where commodities are to be attached

➢ In the dropdown menu, choose the Commodity Category that include the required Commodity Type to be installed

Manage Commodity

BDC - Badminton Center   021.001 Transportation Management - in "VAO" FA: TRA Transport (Modify Space)

Choose Category:
(Select)

➢ Choose the required Commodity Type from the dropdown menu

Manage Commodity

BDC - Badminton Center   021.001 Transportation Management - in "VAO" FA: TRA Transport (Modify Space)

Choose Category:
Tents

(Select)

Option 1: this commodity type has been defined as an envelope with a Commodity Formula Type (See "Create a Commodity Type")

➢ Type the Quantity required, Hand-over Date, Hand-back Date and Description
➢ Choose the contract from which this Commodity Type is to be supplied (if different from the Contract coming as default)
➢ Check the Rate Card box and Payer box if applicable
➢ Select a Location Code if applicable (a location code refers to a geographical zone on a Venue, and could later help identify where the chosen commodity has been installed)
➢ As part of the Conceptual design phase, select the anticipated level of service of your Commodity Type (Basic, Medium, High) to automatically call for all Commodity Types (and their quantities) that have been identified as children as part of the Formula Type attached to this Commodity Type (See "create or modify a Commodity Formula")

> If detailed Venue information is available or if the suggested Commodity type list is considered inappropriate, the Users can enter its own set of data by clicking on Move to Detailed design button (doing so will prevent coming back to autofill mode /conceptual design for this Commodity in the future)

➤ After a warning message, this will allow the User to change quantity or remove Commodity Type children or add new Commodity Type children

Manage Commodity

BDC - Badminton Center   021.001 Transportation Management - in "VAO" (FA: TRA Transport) (Modify Space)

✓ The commodity has moved to the detailed design phase. The child commodities and calculated quantities may now be edited.

BDC_TRA_TEN_001   Tent 06m SPAN High peak - High legs 3.1 to 6m (soft wall, laces doors, anchors)

Qty:	1	m2	Hand-over Date:	12/10/2022	Description:	
Contract:	Estimate (77.00/0.00) ⌄		Hand-back Date:	11/11/2022		
Rate Card?	☐		Payer:		Location Code:	(Select) ⌄

Child Commodities:

Include	Commodity Type	Quantity	UOM
☑	Light (including safety light and associated electrical board)	1.00	m2
☑	Floor - Casette flooring 5kN/m2 (inc understructure for average height< 0.5m)	1.00	m2
☑	Door - External single (w=1m) / hublot lockable with panic hardware	2.00	unit
☑	Door - External double (w=2m) / hublot lockable with panic hardware	0.00	unit
☑	Option ballast for tent (Assume 100% of tent area when 2 sides ballasted, 50% of tent area when only 1 side ballasted, ...)	0.50	m2
☑	Floor option : trap door (0.5m x 0.5m)	0.00	unit
☑	Fire extinguishers	2.00	unit
☑	Stairs 1/1.2m width - A: height = 0.5 m (inc handrails / guardrails, landing)	2.00	unit
☑	Stairs 2/2.2m width - A: height = 0.5 m (inc handrails / guardrails, landing)	0.00	unit

Add New Child: (Select) ⌄

Total Cost: **£2999.50**

Save | Save and Return | Delete | Exit

➤ After verification of the anticipated cost of the Commodity (with its accessories/children), Save and return

Total Cost: **£2999.50**

Save | Save and Return | Delete | Exit

- You will now see that the data is captured for the selected space code
- You can always click on Edit to make modifications

Option 2: this commodity type has not been defined as an envelope with a Commodity Formula Type (See "Create a Commodity Type")

- Type the Quantity required, Hand-over Date, Hand-back Date and Description
- Choose the contract from which this Commodity Type is to be supplied (if different from the Contract coming as default)
- Check the Rate Card box and Payer box if applicable
- Select a Location Code if required (a location code refer to a geographical zone on a Venue, and could later help identify where the chosen commodity has been installed)

Manage Commodity

BDC - Badminton Center   021.000 Transport FA: TRA Transport (Modify Space)

✅ The commodity was saved successfully.

BDC_TRA_CAR_001   Standard commentator positions (1.8m width) - 3 seats , 2 rows deep (incl subplatform)

Qty:	1 unit	Hand-over Date: 12/10/2022
		Description:
Contract:	Estimate (1460.00/0.00)	Hand-back Date: 11/11/2022
Rate Card?	☐	Payer:
		Location Code: (Select) ⌄

Total Cost: **£1460.00**

Save | Save and Return | Delete | Exit

➤ After verification of the anticipated cost of the Commodity (with its accessories/children), Save and return

Total Cost: **£2999.50**

Save | Save and Return | Delete | Exit

➤ You will now see that the data is captured for the selected space code
➤ You can always click on Edit to make modifications

epsylon by elypse

Welcome Herve Rey   Home   Log Out   ?

All Commodities View

Change to: Priced Only View

Venue: BDC - Badminton Center ⌄

Functional Space: TRA Transport ⌄

Actions: Refresh | Add a New Space | Save Changes | Delete Selected Spaces | Exit

Del	Ref No.	Space	Room Descr	Comments	Attached Commodities	
☐	021.000	Transport			BDC_TRA_CAR_001 1 unit Standard commentator positions (1.8m width) - 3 seats , 2 rows deep (incl subplatform) add new quantified add new priced	edit
☐	021.001	Transportation Management - in "VAO"			BDC_TRA_TEN_001 1 m2 Tent 06m SPAN High peak - High legs 3.1 to 6m (soft wall, laces doors, anchors) BDC_TRA_TEN_002 1.00 m2 Light (including safety light and associated electrical board) BDC_TRA_TEN_003 1.00 m2 Floor - Casette flooring 5kN/m2 (inc understructure for average height< 0.5m)	edit